

# SEMINOLE COUNTY PUBLIC SCHOOLS

## Job Description

### TEACHER

#### QUALIFICATIONS

- Bachelor's Degree with certification in the area of assignment being strongly preferred.
- Competence in subject matter assigned to teach.
- Knowledge of computer applications and educational technology as related to instructional function.

**REPORTS TO**    Principal

**SUPERVISES**    No supervisory duties

### POSITION GOAL

*To implement that portion of the instructional program for which he/she has been specifically assigned.*

### PERFORMANCE RESPONSIBILITIES

1. \* Provide the appropriate educational opportunities and instruction for each student, according to his/her needs and abilities.
2. \* Prepare, in advance, appropriate lesson plans.
3. \* Keep accurate records, tests, reports, etc., as required by Florida Statutes, Regulations, and School Board Policy.
4. \* Establish and maintain open communication with parents; establish and maintain good rapport with students, school personnel, and parents.
5. \* Work with fellow teachers, assistants, parent volunteers, administration, etc., in planning for instruction.
6. \* Participate in staff development and in-service training.
7. \* Establish and maintain a classroom atmosphere conducive to teaching and learning; plan and implement use of classroom time effectively.
8. \* Implement School Board and school-based policies and procedures in order to uphold school regulations.
9. \* Work closely with guidance personnel to assist students with special needs.
10. \* Communicate curriculum and student-related information effectively in oral and written mode.
11. Perform other duties as assigned by the Principal.

*\*Denotes essential job function/ADA*

### TERMS OF EMPLOYMENT

<b>PAY GRADE</b> District Salary Schedule <b>T    \$46,310- \$70,310</b>	<b>POSITION CODES</b> PeopleSoft Position Personnel Category  EEO-5 Line	<b>TBA</b>  <b>7</b>  <b>Vary</b>	Function Survey Code <b>Vary</b> Job Code	<b>Vary</b>   <b>Vary</b>	<b>ADA CODES</b> 2 <b>Light Work</b> 3 <b>A - C / L / P / T - V</b>  4 <b>Indoors /Outdoors</b>	<b>BOARD APPROVED</b> <b>August 9, 1994</b>
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